**EDITING LEVELS OFFERED**

**Level 1 - Basic Proofreading**

This editing level is only suitable as the final proofread of already edited papers, and includes typo and minor grammar mistake corrections, with no changes to the wording or sentence structure, and no adjustments to citation style.

**Level 2 - Copy Edit**

This editing level includes minor changes to words and sentence structure, and adjustments to citations to ensure uniform format, but no change in citation style or cross-checking with the references (if submitted) to make sure that there is a corresponding reference and that the number of authors matches.

**Level 3 - Line Edit**

This editing level includes detailed changes to words and sentence structure but no major rewrites or content reorganization, and citations are presented in a required format, but no cross-checks with references is performed (if submitted) beyond those needed to adopt the correct citation format.

**Level 4 - Substantive Edit**

This editing level includes substantial changes to sentence structure, paragraph flow and style, as well as citation formatting to a required style guide, along with a cross-check with references to identify citations that have no reference entry and references that have not been cited in the text.

**Reference Formatting**

Reference formatting is performed if the reference section content is included in the reported word count. The pricing depends on whether the desired style has already been adopted and only formatting needs to be checked and aligned, or conversion from one style guide to another is required, as outlined below.

**Aligning with the Existing Style Guide**

This will involve ordering the entries correctly (alphabetically, by year, number of authors, etc.) and formatting each entry to the currently used style, while marking the missing elements in yellow (these will always have to be completed by the client).

**Conversion to a Different Style Guide**

This will again involve ordering the entries correctly (alphabetically, by year, number of authors, etc.) and formatting each entry to the requested style guide (if not one of the standard formats, examples will have to be provided by the client, but this will not include FULL university guidelines or similar that need to be read in their entirety, only a list of specific reference types will be accepted to expedite the formatting process), while marking the missing elements in yellow (these will always have to be completed by the client).

**No document formatting of any type (e.g., pagination, breaking into sections, adjusting margins, aligning to university or journal style guide, etc.) will be offered beyond adjustment of headings, etc. to achieve uniform presentation.**

**Similarly, no technical file preparation will be offered, and table contents (unless included as images) will be edited as normal text only.**

**EDITING CERTIFICATES**

An editing certificate will be issued upon request those that need to confirm to the publishers that their work has been professionally edited.

**PLAGIARISM CHECK**

While this service is not provided by Expert Writer, those that run their work through plagiarism check can submit the report based on which the problematic text will be paraphrased (priced as Level 4 edit) and can run the software again to see the level of reduction achieved in the edited version.